



CONCEPT NOTE

28TH RUFORUM BOARD EXECUTIVE COMMITTEE MEETING

Date: 11th August 2024 **Time:** 10:30-12:30 [GMT +2]

Venue: Mercure Hotel, Windhoek, Namibia

Contact: Prof. Patrick Okori (p.okori@ruforum.org)

Background

The RUFORUM constitution as revised during the 17th RUFORUM AGM 2021 in Cotonou, Benin stipulates that the the Board Executive Committee (BEC) shall meet twice a year to among others:

1. Ensure the implementation of the Board resolutions and recommendations.
2. Take decisions on behalf of the Board on urgent issues requiring the Board decisions and other emerging issues.

The Board Executive Committee precedes the Board of Directors Meeting and the Annual General Meeting. The RUFORUM constitution further stipulates that *preceding the Annual General Assembly Meeting, a meeting of the Board of Directors shall be held to agree on future and strategic policies of RUFORUM*. The 2024 Annual General Meeting and the 2nd Triennial Conference will take place in Namibia during the month of August under the theme “**Operationalising Higher Agricultural Education and Research Ecosystems for Innovation, Industrialisation and Economic Development in Africa: A Call for Action**”. The theme was chosen as a response to the urgent needs for the African governments, development partners, private sector and citizenry to take action, to invest in higher education to underpin the continent’s urgent development needs in an inclusive and sustainable way. The Conference will further, enable education and agricultural ecosystem actors to showcase and present their key findings; engage lead actors in policy and practice, to identify action areas for further investments in agriculture and higher education and promote international linkages and partnerships for excellence in Higher Education.

Within this framework, the Board Executive Committee meeting and the 20th AGM will be held on 11th August 2024. The adopted approach facilitates lesson sharing among university leaders and their partners as well as ensure that the Secretariat receives appropriate feedback and guidance on key activities. It is also the pinnacle of the RUFORUM Governance structure.

Co-organisers





The BEC Primary objective

Receive and deliberate on operational issues of the Secretariat on behalf of the Board. The BEC will then make recommendations to the RUFORUM Board and the Annual General Meeting as specified in the RUFORUM constitution.

Draft Programme for the 28th RUFORUM Board Executive Committee meeting

| Time | Event | Responsible person |
|------------------------------|---|--|
| 10:30- | Prayers | All |
| 10.30-10.35 | Record of Members Present, apologies and introductions | All |
| 10.35-10.40 | Procedural issues | Executive Secretary |
| 10.40-10.45 | Adoption of the Agenda | RUFORUM Board Chair |
| 10.45-10.50 | Communication from the Chairperson | RUFORUM Board Chair |
| 10.55-11.10 | Actions of the 27 th RUFORUM Board Executive Committee Meeting held in Yaoundé, Cameroon | RUFORUM Board Chair |
| | Resolutions of the Board <ul style="list-style-type: none"> Review and harmonisation of the RUFORUM Constitution and other governance documents Support to member universities in Sudan Review the modalities to ensure that Member Universities pay their Subscriptions | Prof Patrick Okori, Executive Secretary, RUFORUM Secretariat |
| Receive and consider: | | |
| 11.10-11.20 | <ul style="list-style-type: none"> updates on the 2nd RUFORUM Triennial Conference arrangements update on planned RUFORUM convenings and meetings | Prof Patrick Okori, Executive Secretary, RUFORUM Secretariat |
| 11.20-11.35 | RUFORUM strategy for rationalizing membership growth Admission of new member universities | Prof Patrick Okori, Executive Secretary, RUFORUM Secretariat |
| 11.35-11.50 | Report on major strategic partnerships Update on resource mobilisation efforts | Executive Assistant to the Executive Secretary |
| 11.50-12.00 | Report on Secretariat Staffing | Executive Secretary |
| 12.00-12.15 | Update on RUFORUM strategic thrusts being strengthened | Deputy Executive Secretary |
| 12.15-12.20 | Closing remarks by the Board Chair | RUFORUM Board Chair |
| 12.20-12.30 | Date and Venue of the next Board Executive Committee Meeting | RUFORUM Board Chair |
| 12.30 | Closing prayer | All |

Co-organisers

